

**Children's Trust Partnership  
Minutes of the meeting held Wednesday 24 June 2009**

Present:	John Richards Tim Bryson	Executive Director, Children's Services (Chair) Cambridgeshire and Peterborough NHS Foundation Trust
	Maheeb Ladha Lynn Hogarth Margaret Lowe Robert Ferris Mandy Renton	Peterborough Racial Equality Council Young Lives National Probation Service Peterborough Community Services Peterborough & Stamford Hospitals NHS Foundation Trust
	Phil Pike Gilmour McLaren Denise Bangay Angela Bailey Susie Hall	Phoenix School Governor Reference Group Learning and Skills Council NHS Peterborough Greater Peterborough Partnership
Advisors:	Elaine Fulton Libby Walker Marcus Richardson Susan Baxter Beverley Jones Wendy Coleman Vicky Kelsey	Children's Services Democratic Services Children's Services Children's Services Go East Cams Fire and Rescue Service Ernst and Young

**1. Introductions and Apologies**

Apologies were received from Andy Hebb and Councillor Sheila Scott.

**2. Minutes of Last Meeting and Matters Arising**

Minutes

The minutes of the meeting held on Wednesday 20 May 2009 were approved as a true and accurate record of the meeting.

Children's Trust Workforce Development and Reform Strategy

A meeting of the Workforce Strategy Enabling Group (WSEG) including representation from Children's Trust partners has taken place and a way forward for the development of the Strategy by the group agreed.

**3. Report from Children's Trust Executive Group**

RF presented an update from the Executive Group. He had intended to present a progress report from each of the supporting partnerships against their workplans. However, there are issues with compliance with the performance reporting process. RF has written to each of the chairs and co-chairs emphasising the importance of this process and asking to attend a future meeting of each group. RF anticipates presenting a full progress report at the next Board meeting in September, alongside the performance dashboard.

#### **4. Preparation for Comprehensive Area Assessment**

##### Draft CAA Performance Profile

Marcus Richardson presented the Peterborough version of the Ofsted CAA summary performance profile to the Trust Board. He also highlighted changes to the performance dashboard, following his attendance at several partnership groups. A separate section for the 14 – 19 Education Planning Partnership has now been included and a new traffic light icon in the centre of the dashboard created to access RAG ratings.

Any indicator showing a prolonged RAG rating of red would be interrogated at the Executive Group and escalated to the Trust Board as appropriate. The outturn data for June 2009 will be presented at the next Children's Trust Board meeting on 9 September.

The gaps in the data presented were due to some partners' data not being inputted into Performance Plus in line with City Council deadlines (the 10<sup>th</sup> of each month). MR is addressing this issue with partners as a matter of urgency. The Board was informed that NI54 (services for disabled children) is performing better than the national average and results for achievement at age 19 had now improved to green status. Any comments regarding the dashboard should be sent to Marcus Richardson at [marcus.richardson@peterborough.gov.uk](mailto:marcus.richardson@peterborough.gov.uk).

Beverley Jones informed the board that the DCSF had updated their Every Child Matters website which could be found at <http://www.dcsf.gov.uk/everychildmatters/>.

##### CAA Action Plan and Key Messages

Elaine Fulton presented the CAA action plan and related papers. The action plan addresses key areas of focus for Ofsted and is being used as an opportunity to progress existing priorities and embed continuous self-assessment and evaluation.

##### Away Day

The members of the Board were reminded about the away day, which was due to be held on 6 July 2009 at 12.30 at Kingsgate Conference Centre. The agenda would be sent the week prior to the away day and it would include directions to Kingsgate. The aim of the away day was to engage on outcomes at an appropriate strategic level and decide on the top priorities to be focussed on. Lunch would be provided for all attendees.

#### **5. Future organisational arrangements for Children's Health Services**

Robert Ferris presented the business case 'Recommending the future direction and organisational model for Children's Community Health Services' to the Board. The intention of the business case was to explore the potential for integrated between NHS Peterborough and Children's Services front-line delivery.. It was stated in the conclusion of the document that the organisational arrangements should remain unchanged but with a joint management structure and integrated front-line working (via the Delivering through Localities project).

The Board was asked for any comments to be made prior to the NHS Peterborough board meeting which was to be held on 1 July 2009.

#### **6. Peterborough Community Services Core Business Review**

Robert Ferris and Vicky Kelsey from Ernst and Young presented the Core Business Review to the Board. The Core Business review provided the framework through which community health services could be prioritised, challenged and ultimately reshaped into a 'new, optimal service delivery model'. The business review was completed to ensure that all families within Peterborough were aware of the services available to them and to make the services more cost effective. Service map posters had been designed to provide in depth knowledge of exactly what each service area provided.

The Board suggested that the service map should have a central contact phone number on it to provide a sole point of contact for parents and service users. It was further suggested that the 0-19 services should be streamlined. Elaine Fulton, Vicky Kelsey, John Richards, Tim Bryson, Robert Ferris and Beverley Jones were to meet regarding the Core Business Review and to report back at the next Board meeting.

## **7. Proposed Children's Trust Equality and Diversity Framework**

Mahebus Ladha and Susan Baxter presented the proposed Children's Trust Equality and Diversity Framework to the Board. The equality impact assessment framework would ensure that all policies developed fully recognised the diverse needs, circumstances and concerns of the people who would be affected by them. The Task and Finish group had met three times and included representatives from PREC, Probation, Children's Services, Cambridgeshire Constabulary and the Greater Peterborough Partnership. Each new policy, strategy or plan presented to the Trust Board in future that would be brought into effect from this date should be equality checked via the EqlA route.

The Board agreed to the adoption of the Equality and Diversity Framework and instructed that in future any policies, functions, strategies or projects brought to the Board for approval will have to go through the Equality Impact Assessment process. The Board also agreed to the drafting of an Equality and Diversity Policy Statement for the Children's Trust and the development of an action plan to ensure compliance with the policy and framework. Any further comments from board members could be sent to Susan Baxter and Mahebus Ladha. The Board thanked MJ, SB and the task group for their work.

## **8. Presentation on City Care Centre**

Tim Bryson informed the board that the new City Care Centre had helped to bring together health services in the city, including children's health services. The board members were invited to be shown around the City Care Centre.

## **9. Any Other Business**

EF stated that the Memorandum of Agreement needed to be updated to reflect changes in membership and the new partnership structure. Elaine Fulton to update the Memorandum of Agreement, email the revised document to Board members for their approval and seek signatures.

## **10. Date of Next Meeting**

9 September 2009, 2.00 p.m. to 4.00 p.m. in the Forli Room, Town Hall.