



COMMUNITY COHESION STRATEGY AND PERFORMANCE MANAGEMENT BOARD

Terms of Reference

AIMS

- 1 To deliver the objectives of the Community Cohesion Strategy through full engagement of services and service providers in meeting commitments within the Community Cohesion Action Plan.
- 2 To identify and endorse funding streams to ensure these strategic objectives are met.
3. To monitor levels of community cohesion in the city, considering emerging issues and agreeing action required, referring matters to the Community Services Partnership for approval where further strategic action is required.
4. To manage the delivery of the Community Cohesion Strategy, carrying out all performance management of these targets.
5. To take into account new policy and emerging trends, modify the priorities within the Strategy, when necessary.
6. To manage funding that is received by the Partnership in line with the relevant conditions of grant and ensure that they are managed effectively, efficiently and with propriety.
7. To promote equality within the City.
8. To recommend amendments to the Community Cohesion Strategy to the Community Safety Partnership for approval.
9. To ensure that all sub-groups are fully supported in delivering their strategies and action plans and that regular reports are received by the Board.
10. To provide reports to the Executive Board about exceptional matters or insurmountable barriers to delivery.

ORGANISATION OF MEETINGS

1. The Board will meet monthly for no longer than one and half hours
2. The Board will include two strategic leads who will be responsible for reporting to the Community Safety Partnership on behalf of the Strategy and Performance Management Board. These leads will also operate as the Chair/Vice-Chair of the Board.

3. The Strategic Performance Manager for the Strategy and Performance Management Board is responsible for providing the strategic performance data and reports to the Board. This information and the agenda will be circulated at least one week before the meeting and no late reports will be permitted. The Strategic Performance Manager for this Board will be the (to be confirmed)

MEMBERSHIP

Community Safety Partnership Strategic Lead – Assistant Chief Executive, Peterborough City Council
Community Safety Partnership Strategic Lead – Director of Peterborough Racial Equality Council
Deputy Divisional Commander, Cambridgeshire Constabulary
Inter-Faith Council representative
Director of Children’s Services, Peterborough City Council
Greater Peterborough Primary Care Partnership Representative
Media Representative
Head of Communications, Peterborough City Council
New Link Project Manager
Multi-Agency Forum representative
GPP Director
Go East

REPORTING FRAMEWORK

The Strategy and Performance Management Board will produce six-monthly reports to the Community Safety Partnership about the performance towards the delivery of the Community Strategy and Community Cohesion Strategy.

These reports will include recommendations about any areas of poor performance, any additional resources required to deliver targets or priorities, which cannot be addressed by the Board, and recommendations to amend any targets for service delivery. It will only highlight key areas requiring further strategic action by the Partnership and will not form an overview of the overall performance towards the Strategy objectives, which should be considered by the Strategy and Performance Management Board. The Strategic leads will be responsible for presenting these reports to the Community Safety Partnership.

The revisions to the Community Cohesion Strategy and associated action plans will be submitted to the Community Safety Partnership on an annual basis. An end of year summary will also be presented to the Partnership in January each year highlighting the key performance areas and strategic actions undertaken by the Board.

The Strategy and Performance Management Board will receive at least quarterly reports from the following Boards:

Multi-Agency Forum.

These reports should include information about the performance of provider, financial pressures and changes in need or service delivery.