



GPP Executive

10th September 2008

PCAE

Present:

Richard Astle	GPP Director - Chair
Mick Leggett	Vice Chair
Cllr John Peach	Leader of the Council
Paul Phillipson	Chief Superintendent Cambridgeshire Police
Trevor Gibson	Director, Environment and Communities – PCC
David Sturgess	PCC, Interim Head of Performance and Project Management
Denise Radley	Lead Director, Inequalities
Steve Compton	Lead Director, Substantial & truly sustainable growth
Councillor Holdich	Elected member
Jo Proud	PCC, Strategic Improvement Manager
Ben Ticehurst	PCC, Director of Children's Services
Lindsey Burrows-McGill	VCS Group Chair
Elaine Fulton	Assistant Director, Children's Services, PCC
Janet Capstick	Go-East
Pippa Gardner	GPP, LAA Program Manager
Louise Harrison	GPP, Co-ordinator

1. Apologies

Apologies were received from John Bridges, Marco Cereste, Helen Edwards, Malcolm Burch, Gillian Beasley, Nick Hutchins, John Blair & Angela Bailey

2. Minutes of the previous meeting

The minutes of the meeting held 15th July 2008 were agreed as a true and accurate record of the meeting.

3. Matters Arising: See overleaf

4. Latest Performance Reports & Update on Performance Hub

Jo Proud gave a presentation on the GPP Reporting Pack and the GPP Performance Dashboard.

Jo outlined the importance of providing accurate information to the Performance Hub to enable the status of each Outcome to be correctly measured.

There has been a move to monthly reporting and a timetable of reporting dates going forward will be issued at the next Outcome Lead Officers Meeting

A discussion around the role of the GPP Executive and the GPP Performance Dashboard took place and it was agreed that the GPP Executive would be presented with and discuss strategic matters at Outcome & Priority level rather than individual National Indicators.

The Performance Hub now meets on 2 separate occasions on a monthly basis for Data Review & Data Challenge. It was noted that there is currently no representative from VCS and that this would be extremely beneficial for the Data Challenge session. **JP/LBMG** to take this forward.

JP/PG to circulate the timetable of reporting dates to the GPP Executive.

5:LAA 2008/11

A) Update on Action Planning & work required for 15th & 23rd October

A lot of process work and data capture has taken place to enable draft action plans to be compiled for each Outcome across the LAA. A quality assurance exercise is underway to identify gaps and further areas of work in order to complete the action plans.

These will be presented by Lead Directors and Outcome Officers at the special contracting GPP Executive meeting on 15th October This will give the opportunity to report on assurance to deliver or eg if unable to deliver action plans etc.

23rd October has been scheduled as the Partner Delivery Summit involving the regional partners, aligning their work to support the activity.

B) Review & Refresh – Updates supplied by Janet Capstick

Finalisation of the LAA is required as a number of targets require to be baselined. GO-East are preparing a draft report outlining the scope of this LAA Review & Refresh exercise. This will be circulated on 15th September. The final report will be published on the 19th December and the draft revised LAA will be sent to the Government Office in February with a view to be signed off in March 09.

C) VFM (Value for Money)

An additional cross cutting priority , Value for Money, is in the process of being put into place with the aim that this will be established by October. Partnership discussions are taking place around identifying a Priority Lead and other key Outcome Leads . It was suggested that it would be beneficial to have a representative from the Voluntary Sector involved in this work. VFM includes managing resources not only from a financial point but also from a people point. **DS** to report back at meeting on 26th November.

6: Update on Solution Centre & Accommodation

David Sturgess gave a presentation on the framework and process explaining the Solution Centre. This is draft at present and consultation is ongoing.

Various accommodation resources have been viewed but funding is not currently in place and options are being investigated further. **RA/DS**

7: LPSA Reward Grant

A hand-out was supplied by Nick Hutchins with regards to the LPSA Reward Grant in his absence.

The updated forecast value of the reward is £1.691m which will be awarded in 2 stages - at the end of each of the next financial years.

There still remains an issue regarding Capital and Revenue with on-going discussions taking place with the Police, NHS & Opportunity Peterborough to try and resolve this matter. **SC** to liaise with Peter Morrison & **RA** to liaise with Nik Patten at the Hospital.

8: AOB

Voluntary Community Sector: The VCS Development Group meeting took place on 9th September. It became apparent that links between the VCS and Outcome Lead Officers could be much improved – a show of hands evidenced that no-one on the VCS Partnership had been contacted directly by any Outcome Lead regarding the LAA Action Planning. Lead Directors are asked to address this matter with Lead Outcome Lead Officers and this will be discussed further at the Outcome Lead Officers meeting on 17 September

15th October @ PCAE 11-4 (including Contracting Session)

26th November @ PCAE 2-4

7th January @ PCAE 2-4

18th February @ PCAE 2-4

Meeting closed at 3.30pm

Next Meeting 15th October 11am-4pm @ PCAE (Contracting Session)

MATTERS ARISING & SUMMARY OF ACTIONS: GPP EXECUTIVE MEETING 10TH SEPTEMBER 2008

	MATTERS ARISING	
RA	To bring recommendations on how to update the Demographic Report to the next meeting.	15 th Oct
EF	To circulate LAA & Commissioning document.	15 th Oct
RA & PG	Attending Scrutiny Committee meeting on 29 th Sept and will feedback at next meeting.	15 th Oct
RESPONSIBLE	ACTION	DUE DATE
JP& LBG	Representation from the Voluntary Sector is required in the Hub.	
JP/PG	To circulate the timetable of reporting dates to the GPP Executive.	
RA/DS	To meet to discuss accommodation for the Solution Centre	End Sept
DS	To report back regarding VFM theme	26 th Nov
RA & SC	To liaise with the finance team regarding Capital & Revenue issues with the LPSA Reward Grant	End Sept
Lead Officers	To address the lack of VCS involvement in LAA with the relevant Outcome Officers	End Sept