



GPP Executive

15th July 2008

PCAE

Present:

| | |
|------------------------|-----------------------------------------------------------------|
| John Bridge | Chair |
| Cllr John Peach | Leader of the Council |
| Richard Astle | GPP Director |
| Paul Phillipson | Chief Superintendent Cambridgeshire Police |
| David Sturgess | PCC, Interim Head of Performance and Project Management |
| Malcolm Burch | PCC, Assistant Chief Executive |
| Denise Radley | Lead Director, Inequalities |
| Angela Bailey | Chief Executive of Peterborough PCT |
| John Blair | PCC, Head of Finance |
| Gillian Beasley | Chief Executive of Peterborough City Council |
| Vincent Murphy | Performance Information Manager, Strategic Improvement Div, PCC |
| Lindsey Burrows-McGill | VCS Group Chair |
| Nick Hutchins | PCC |
| David Smith | Peterborough City Council |
| Elaine Fulton | Assistant Director, Children's Services, PCC |
| Janet Capstick | Go-East |
| Pippa Gardner | GPP, LAA Program Manager |
| Louise Harrison | GPP, Co-ordinator |

1. Apologies

Apologies were received from Margaret Whelton, Marco Cereste & Steve Bowyer

2. Minutes of the previous meeting

The minutes of the meeting held 4th June 2008 were agreed as a true and accurate record of the meeting.

3. Matters Arising: See chart

4. LPSA Rewards

- It was confirmed that £1.727 million funding has been awarded, 50% of which is revenue & 50% is capital.
- There is now a need to define which of the schemes can be funded by revenue.
- JB&RA to bring together the right people with the right expertise, who will then list their recommendations on how the funding can be split.

4. Performance Management Framework

- a. **Performance management hub – update:** The LAA process is fully integrated with all partners, and good progress is being made. Two 'full' meetings have taken place about the hub focussing on the delivery of the outcomes.

- Janet Capstick has now joined the hub management group, assisting with the design and development.
 - The Performance Management framework is designed to bring all components together, with the key customers being GPP Executive Board, Partnerships Boards & Outcome Lead Officers.
- b. Performance management hub – dry run reports:** A presentation was given explaining the reporting system of the National Indicators and measuring the status of each outcome and their priorities.
- The key actions required are setting proxy data for NI's, reporting system and confirm meeting dates.
- c. Solutions Centre update:** It was reported that this is slightly behind schedule.
- A mapping network is required to be able to deliver each outcome and to build the Solution Centre making Peterborough different.
 - A program is to be shaped, taking the solution centre forward which will include learning and sharing of events.
 - It was proposed that by Autumn the schedule is to be in place – **All** to bring recommendations to the next meeting to allow to take this forward.
 - Premises are still to be sought for the centre.

5: Delivery Plans and Contracts:

- a. Update:** The aim is to get an action plan in place for all 16 outcomes in a consistent format to be able to achieve each outcome.
- b. Way Forward:** It was proposed for a half day meeting for the GPP Executive to take place in beginning of October, to present as a team and go through the delivery plans.
- c.** PG to revisit the guidance from the LAA1, Tier 1-3.

6: LAA Finance and Value for Money – Proposals

It was established that there are some structures around the partnership missing and the need to pursue, in relation to completing the SCS/LAA delivery framework. It was requested that the community voluntary sector is to be included in this agenda.

RA,AB,PP,GB & DS to take this forward.

7: Proposals for Elected Member Engagement:

A hand-out was supplied with the proposed elected membership framework for the SCS & LAA – all in agreement. RA to take this forward.

8: AOB

- a. Demographics Report:** Recommendations are required to be brought to the next meeting on how to update the Demographic Report. The report will be circulated to all members, post meeting for reference.
- b. LAA and Commissioning:** To be circulated to the group.
- c. Dates of meetings:**
- 10th September @ PCAE 2-4
 - 15th October @ PCAE 2-4
 - 26th November @ PCAE 2-4
 - 7th January @ PCAE 2-4
 - 18th February @ PCAE 2-4

Meeting closed at 3.35pm

Next Meeting 10th September 2-4pm @ PCAE

**MATTERS ARISING & SUMMARY OF ACTIONS:
GPP EXECUTIVE MEETING 15TH JULY 2008**

| RESPONSIBLE | ACTION | DUE DATE |
|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|
| AB & RA | To liaise regarding the status for Helping older people remain fit and healthy for longer. | End Jul |
| JB & RA | To bring together the right people with the right expertise, who will then list their recommendations on how the funding can be split for the LPSA Reward. | End Jul |
| RA & BT | To take forward appointing a rep for Head of Adult Skills | End Jul |
| All | To bring recommendations to the next meeting to allow the Solution Centre to be taken forward. | 10 th Sept |
| LH | Arrange a half day meeting for GPP Executive for beginning of October to present as a team and discuss the delivery plans. | End Aug |
| LH | Arrange meeting for all 4 Lead Directors to discuss delivery plans. | End Aug |
| PG | To revisit the guidance for the LAA1 tier 1-3 | End Jul |
| RA,AB,PP,GB & DS | To take forward the missing structures around the partnership to enable completion of the SCS/LAA delivery framework within the financial framework. | End Aug |
| LH | To circulate the Demographic Report | End Jul |
| All | To bring recommendations to the next meeting on how to update the above report. | 10 th Sept |
| EF | LAA & Commissioning to be circulated | End Jul |
| RA | To follow up with the proposed elected member engagement framework for the SCS & LAA | End Aug |