



## MINUTES OF GPP EXECUTIVE

3<sup>rd</sup> March 2010

ASBAH, 42 Park Road, Peterborough

**Present:**

Richard Astle	GPP, Director
Mick Leggett	Vice GPP Chair
Christina Wells	Head of Strategic Performance & Partnerships, PCC
Cllr J Holdich	Cabinet Member for Education, Skills & University
Steve Compton	Chief Executive, Opportunity Peterborough
Andy Hebb	Cambs Constabulary
Lindsey Burrows-Howe	Chair, GPP VCS Forum
Chris Strickland	Chair, Safer Peterborough Partnership, Cambs Fire & Rescue
Rick Hylton	Area Manager, Community Safety, Cambs Fire & Rescue
Nik Patten	Chief Executive, Peterborough and Stamford Hospitals
Elaine Matthews	Go-east
Nick Goodman	Acting GPP Manager
Trevor Gibson	Director of Environment Capital

**1.a Welcome & Apologies for Absence:**

The Chair welcomed those present.

Apologies for absence were received from Gillian Beasley, Colleen Gostick, Angela Bailey & Marco Cereste.

**1.b Minutes from last meeting – 21<sup>st</sup> January 2010**

The following amendments have been noted and amended:

**Item 4 LAA Review & Refresh:**

A short regional summary will be sent to Whitehall by GO-East providing an update on the Region's LAA performance. Individual review reports by area are not being prepared this year. Included in that regional report will be a collated response on performance against a list of the 'top 23' NIs of most interest nationally, using each areas own performance reports.

Prior to GO-East preparing this report, GPP had been asked to agree the RAG rating for each of the 35 designated targets.

### **Item 6 Reward Grant – Calculation – should read:**

No reward is payable if the average performance is below a minimum level of 59% and below.

#### *Actions from previous meeting:*

- It has been agreed that clarification is required on the voting procedures and the memberships of each partnership. This is being looked into by Richard Astle & Nick Goodman.
- Christina Wells will circulate the refreshed targets once completed.
- It is proposed to review the Sustainable Community Strategy in line with the planning documents as we have now entered into the final year of the LAA and therefore needs to be adapted in accordance to link in with Total Place.

A representative from each Partnership will be asked to look at the Community Strategy at the end of April beginning of May and bring up to date as necessary.

## **2. Update from Partnerships (by exception only)**

The new Partnership meeting schedule for 2010 is planned so that all partnership meetings are held on a quarterly basis prior to the GPP Executive. These meetings will be presented with the full LAA reporting pack (including indicators for which that partnership is responsible for). This means that any issues the Chairs may have, that cannot be resolved in the partnership, are to be taken to the GPP Executive to see if the issue can be solved, these may be issues that relate to NI's showing as red status.

Further updates include:

- *CAA Inspection of Safeguarding and Services for Children in Care:*  
22 inspections have taken place within the past 2 weeks.
- *Connecting Communities Programme:*  
161 areas have been allocated money, supporting the working class areas that may have been affected by the economic climate. £93k has been awarded in total. Richard Astle is happy to circulate more information if required.
- *Future Jobs Fund:*
  - The programme is now moving ahead quickly following initial delays with CRB checks
  - 100 young people (167 is the target) have now either started work or have a start date
  - The second phase bid has now been submitted for over 230 jobs – 55% are third sector
  - Moving to a shop-front on Long Causeway in early March
- *Women's Enterprise Centre:*  
Opening of Peterborough Women's Enterprise Centre is taking place on 19<sup>th</sup> March. The Centre is only the second of its kind in the country, and delivers the Government's strategy for Women's Enterprise Development. It is being managed by [YTKO](#), holder of the Prowess "Flagship of Flagship" Award, with support provided by [Enterprising Women](#).
- *VCS Update:* Lindsey Burrows-Howe provided an update on the work which is being carried out on the governance behind the VCS Board.

Further priorities are being identified and the importance of COMPACT needs reinforcing. It was agreed to place COMPACT on the Executive agenda to allow for members to have a better understanding.

It was agreed that the Partnerships need to address the impact of budgeting cut backs and the impact on the priorities.

### **3. Performance Update – using the latest reports**

#### **3.a Environment Capital:**

A presentation was given by Trevor Gibson on the current performance and trends of the national indicators in relation to the Environment Capital priority. Four of the NI's are now showing as red status and are likely to remain that way. The reason for this is due largely to the unforeseen impact of the recession.

Some examples given:

- The number of people using the city's buses has reduced over the first half of 2009/10
- Reports of fly tipping have increased compared to last year
- Peterborough is currently missing its CO2 emissions reduction targets
- The levels of recycling and the amount of waste being sent to landfill have not met their quarterly targets but still fairing better than other local authorities. Waste overall has reduced.

**ACTION:** It was agreed for the Environment Capital Partnership to think about how to calculate CO2 emissions per capita.

The following actions have been identified to enable improvement on the four indicators:

- Introduction of 'smart card' technology will help to improve convenience and reliability of buses
- A new fly tipping action plan has been created and will be implemented
- Two officers have been recruited to engage with communities that have low recycling rates

Discussion then focussed on how we could maintain the Green Flag achieved in the last CAA, do we need to create a portfolio of evidence to show our progress, despite a red rag status.

**ACTION:** Christina Wells and Trevor Gibson agreed to liaise on the progress and what evidence is needed to capture data.

**ACTION:** Trevor Gibson to look at where cut backs are being made and the impacts and report at next meeting

See attached presentation.

#### **3.b Solution Centre & Clinics – update on progress with all programmes:**

An update by Christina Wells was circulated prior to the meeting which showed the summary of activity between programs and the clinic work now that each program has been evaluated.

See attached.

**ACTION:** Christina Wells to forward copy of letter to Richard Astle, which is to be sent to partnership leads asking for priorities for further Solution Centre work.

### **4. Reward Grant Update:**

Christina Wells tabled a document explaining the calculation of the potential Reward Grant.

- The reward will be calculated upon the average performance across the 33 designated LAA Improvement targets
- No reward is payable if the average performance is below a minimum level of 59% and below.
- All reward on offer will be payable if all targets are achieved
- Total Reward on offer is £1,193,993.76 payable £596,996.80 per year (2011/12 and 2012/13)
- It is likely we will achieve the minimum reward grant if all actions are put in place and deliver some improvement across a number of indicators

- Additional resource has been allocated to 3 indicators
- The risk on the current LSPA reward grant is £80k revenue which has not yet been converted.

Discussions took place to look at additional investment to put towards the areas that are at risk and where to get this from. Could and should we invest to save in some indicators given the reward grant on offer. If we aren't successful, who foots the bill?

**ACTION:** Christina Wells to set up a small working group to discuss what next to do and have a clear understanding of the risks involved and who would bear that financial risk. The group is to include, Christina Wells, Richard Astle, Chris Strickland, Rick Hylton, Cllr J Holdich & Steve Compton.

### **5. Review of 16<sup>th</sup> February meeting:**

Worked has started on evolving the existing partnerships into outcome improvement boards in line with the proposed new operating framework.

Lead officers are working together to deliver the LAA with regular meetings being held.

Priorities have been agreed within each partnership which does involve cross cutting themes. The action plans are now being developed.

Accountability agreements are being developed and agreed, these will create the link between the GPP Executive and partnership covering:

- Clear expectations of what executive expects
- Performance
- Structures
- Membership

The following slide was shown concluding the meeting on 16<sup>th</sup> February.

- Outline the way forward from LSP review to partners, partnerships and outcome lead officers
- Establish focus on improvement and importance of efficiency and identify the priorities for the Total place agenda
- Clarify and reinforce expectations and priorities of the GPP Executive, the partners and the partnerships
- Encourage partners and partnerships to be focussed on outcomes and indicators, improvement activity and identifying (and planning for) risk
- Agreement would be two way – not just a tick in a box but a flow of information and commitment.
- Establish reviewing structure for partnerships – including task and finish, sub and solutions clinic style groups – annual partnership review.
- Link localities with the Neighbourhood councils – suggestion to meet on an annual basis to review Community Plans.

A further meeting is to take place on 13<sup>th</sup> April to carry on discussions on the identified priorities and the improvement agenda.

**6. AOB:** The new style performance report is currently with the priority directors for approval of context.

**Meeting closed at 16:35**

**Date of future meeting dates:**

2<sup>nd</sup> June 2010 between 2-4.30 @ ASBAH

12<sup>th</sup> October 2010 between 2-4.30 @ ASBAH

1<sup>st</sup> December 2010 between 2-4.30 @ ASBAH

2<sup>nd</sup> March 2011 between 2-4.30 @ ASBAH

**GPP Executive – 3<sup>rd</sup> March 2010**

**SUMMARY OF ACTIONS:**

RESPONSIBLE	ACTION	DUE
Partnerships	Address where cut backs are having to be made and the impact on the priorities being met.	17 <sup>th</sup> May 2010
NG/TG	It was agreed for the Environment Capital Partnership to think about how to calculate CO2 emissions per capital.	20 <sup>th</sup> May '10
CW/TG	To liaise on the progress and what evidence is needed to capture data in relation to Environment Capital NI's	17 <sup>th</sup> May '10
TG	To look at where cut backs are being made and the impacts and report at next meeting	2 <sup>nd</sup> June '10
CW	To forward copy of letter to Richard Astle, which is to be sent to partnership leads asking for priorities for further Solution Centre work.	ASAP
CW	To set up a small working group to discuss what next to do and have a clear of the risks involved. The group is to include, Christina Wells, Richard Astle, Chris Strickland, Rick Hylton, Cllr J Holdich & Steve Compton.	ASAP