



MINUTES

MEETING OF THE GROWTH PARTNERSHIP

16 NOVEMBER 2010

CROSS KEYS HOMES

Present:

Mick Leggett, Chair
 Richard Astle, GPP Director
 Neil Darwin, Director of Economic Development, Opportunity Peterborough
 Andrew Edwards, Peterborough Delivery Partnership
 Ed Murphy, VCS Rep
 Andy Hicks, District Performance Manager, Jobcentre Plus
 Roger Tallowin, O & H Hampton
 Steve Magenis – Royal Haskoning
 Alex Francis, Cambridgeshire and Peterborough, EEDA
 Louise Harrison, GPP Minute Taking

1	WELCOME AND APOLOGIES FOR ABSENCE:
	<p>The Chair welcomed those present.</p> <p>Apologies for absence were received from; Ian Crighton, John Bridge, Steve Wright, Mel Collins, Craig Huntbatch, Henry Clark & Steve Clarke.</p>
2.	MINUTES OF THE PREVIOUS MEETING 15th September 2010:
	<p>The minutes were accepted as a true record.</p> <p>All actions completed.</p> <p>Matters Arising:</p> <ul style="list-style-type: none"> • It was confirmed that no replacement has been made for Roger Hutchings at Queensgate after his retirement. • A lot of development work for the Home of Environment Capital brand has been launched across Peterborough. A Marketing Group has been set up and meets on a regular basis working to a joint programme with unified messages that are to be used across the city. • It was reported at the meeting by O&H that since Peterborough has been marketed in this way, that they have been enjoying a stronger national profile. • Roger Tallowin reported that Mitsubishi in Peterborough, were unaware of the electric car plug-in program planned for the City. <p>Action: Neil Darwin to report to Comms team on this issue.</p>
3.	Single Delivery Plan & future of Growth Partnership:
	<p>Richard Astle gave an update on the development of the Single Business Plan.</p> <p>The four Priority Leadership Teams, are putting together proposed priorities within their respective areas. These will be discussed at a joint meeting of all four team on 30 November.</p>

	<p>In addition, Finance Directors from across the partners have met to discuss the budget cuts and understand the impact they will have on service delivery across Peterborough.</p> <p>There were discussions on which priorities the Growth Partnership should focus on, these included, Housing & Infrastructure projects, Brand & Perception and Business support/enterprise.</p> <p>Action: Neil Darwin, Andrew Edwards & Richard Astle to look at proposal and circulate for discussion.</p> <p>The future role of the Growth Partnership needs to be clear about what structures are required and after discussion it was suggested on setting up a Reference Group who can then respond to issues as they occur. This will then require a more formal meeting every 6 months.</p> <p>Action: Richard Astle & Neil Darwin to construct a proposal, looking at structures and have a clear direction.</p>
4.	General Update – Opportunity Peterborough:
	<p>Neil Darwin provided an update with the following items recorded.</p> <p>Economic Stats:</p> <ul style="list-style-type: none"> ○ A lot of interest has been shown by various retail chains and other companies in the City which are being followed up by the Economic Development Team. Shop units in and around the new Cathedral Square are creating a particular interest. ○ The unemployment rate has reduced in the past year by approx 4.3%. Vacancies are at a peak for seasonal opportunities. ○ Bank lending remains low with banks remaining cautious. The forthcoming rise in VAT in January will increase inflation in the next 18 months. <p>LEP:</p> <ul style="list-style-type: none"> ○ Peterborough’s application has been approved (1 out of 24). ○ Peterborough now needs to decide what it wants from its LEP. ○ Significant opportunities may exist alongside Lincolnshire and in the engineering sector. ○ LEP Summit taking place on 24th November, creating business support. <p>Bond Holders Scheme – Skills pledge:</p> <ul style="list-style-type: none"> ○ The Peterborough Skills summit is taking place on 30th November and will provide an insight into the local economy and give businesses the opportunity to voice their needs to help shape Peterborough’s skills agenda for the future. <p>Action: LH to email all details to the Partnership.</p>
5.	AOB:
	<p>The question was raised on when Cathedral Square is expected to be finished? Andrew Edwards, who has led on this project since January 2010, had left the meeting – Action: Neil Darwin to follow up and confirm completion date.</p> <p>Roger Tallwin reported that O&H Hampton have created just under 5000 jobs over the last 5 years. Neil Darwin requested further details on this that could be used when marketing the city. Action: Roger & Neil to liaise further.</p> <p>Andy Hicks reported to the Partnership that Jobcentre Plus are reducing offices from covering 11 regions to 7 sites.</p>
	DATE OF FUTURE MEETING: To take place at Cross Keys Homes
	16 th February 2011 4.30-6.30pm

GROWTH PARTNERSHIP 16.11.10

SUMMARY OF ACTIONS:

RESPONSIBLE	ACTION	DUE
Neil Darwin	To report back to Comms team relating to plug-ins for car users across the city in that Mitsubishi were unaware of this.	ASAP
Neil Darwin, Andrew Edwards & Richard Astle	To look at proposals for the priorities of the Growth Partnership to then circulate for discussion.	ASAP
Neil Darwin & Richard Astle	To construct a proposal on the future role of Growth Partnership, looking at structures and have a clear direction.	ASAP
Louise Harrison	To send details of the Peterborough Skills Summit.	ASAP
Neil Darwin	To confirm completion date for Cathedral Square project.	ASAP
Neil Darwin & Roger Tallowin	Discuss marketing the employment figures of O&H in the past 5 years.	ASAP