



**Health Partnership Board
Wednesday 26th November 2008**

Present	Marco Cereste	(Chairman) NHS Peterborough
	Pippa Gardner	GPP
	Rod Grant	Alcohol Harm Reduction Consultation, PCC
	Christine Greer	Chief Executive, Drink Sense
	Nikki Griffiths	Senior Public Health Specialist, NHS Peterborough
	Elizabeth Ingram	Voluntary Services Forum
	Jawaid Khan	Community Cohesion Manager
	Cllr Diane Lamb	Cabinet Member Health & Adult Social Care
	Andy Liggins	Director of Public Health
	Sue Mitchell	Assistant Director Public Health
	Denise Radley	Director of Adult Social Care and Performance, PCC/NHS Peterborough
	Alison Reid	Director of Care Pathways
	Pat Strachan	Age Concern Peterborough
	Alex Daynes	Cabinet Officer

1. Apologies

Apologies were received from Cllr Rush, Frances Beckett and Ben Ticehurst.

2. Minutes of the last meeting

The minutes of the meeting held on 19 May 2008 were approved as a true and accurate record with the following amendment:

- Item 9 – the sub-title for section 'b' should read 'Review of Adult Social Care Funding'.

3. Matters arising from the minutes

The Board was informed that Denise Radley was lead Director for Adult Mental Health with Howard Shoebridge leading for older people's mental health. A new strategy would be established by March 2009. However, officers were still awaiting the publication of the National Dementia Strategy to focus their work.

4. Future Membership and Terms of Reference

Pippa Gardner presented information to the Board concerning its role and the aspects of LAA reports relating to it. Members requested that LAA updates were sent out monthly to Board members; Pippa Gardner to liaise with Alex Daynes to achieve this. Members discussed the Solution Centre and how it could assist the Board and partners in their work.

Jawaid Khan updated the Board on developments within the Community Cohesion Board. Members were advised that the Community Cohesion Board was now more structured and able to address more issues than before and was seeking to establish links to other Partnership Boards.

Denise Radley recommended that the Agenda for this Board should reflect the LAA (Local Area Agreement) relating to its remit. Members reviewed the current membership list for the Board. Members discussed the make-up of the Board including:

- The Chief Executive or Chairman of the Hospitals Trust should be a member of the Board.
- A representative from Children's Services should be present at meetings. However, Rod Grant could fulfil this role.
- Membership of the Board must be relevant to the remit and delivery aims of the Board.
- Terms of Reference should indicate which member links to which partner.
- Links should be developed to all partners who assist in the delivery of the LAA targets.

5. LAA Performance Reports

Nikki Griffiths introduced the LAA Performance Reports advising that Amber ratings had improved from a previous Red rating. Members were updated on performance of the LAA ratings and advised that more work would be done to raise awareness of the LAA targets for the Officers and authors working on them.

6. LAA Action Plans

Denise Radley advised the Board of the 16 outcome areas for it to consider within the Local Area Agreement (LAA). Members were shown 'fishbone' diagrams representing the activities and deliverables that sit within the National Indicators that are part of the LAA.

Denise & Richard Astle/ Pippa Gardner to meet to discuss the future reporting for the Board and agenda setting.

7. Alcohol Strategy – process update

Rod Grant introduced a report and advised members that many of the LAA indicators could be linked with alcohol misuse. Members were advised that the report was still a draft format and the strategy should be finalised before the end of 2008. The final strategy would be brought to this Board. Members were further advised that LAA indicator NI39 (The rate of hospital admissions for alcohol-related harm) would lead the focus of the work in the strategy.

8. NHS Peterborough Strategic Plan

Alison Reid presented information to members on the development of the 5 year strategic plan. A summary of the plan was tabled and members were advised that a full document was being prepared and written. Members were advised that there were 18 goals for delivery with 11 different work streams. The need to ensure that the plan was affordable and achievable was highlighted along with the need to identify any strategic risks involved.

Formal consultation would be between January and March 2009 and the document would remain as draft until the Health Authority advised that the document was acceptable.

9. Smokefree Alliance

Nikki Griffiths introduced a report on a Smoke Free Cambridgeshire and Peterborough. Members were advised that the Smokefree Alliance sought a host within Peterborough to report to.

The Board agreed to receive reports from the Smokefree Alliance when issues arose that needed to be discussed.

10. Governance (Meeting Dates)

Members received a list of meeting dates for the 2009-10 municipal year. Members requested that the meeting scheduled for 18 May was rearranged to the 19 May to avoid any clash with the meeting of full Council; Alex Daynes to amend the date.

11. AOB

None.

Meeting closed at 12.15pm