

**Children's Trust Partnership
Minutes of the meeting held Wednesday 15 April 2009**

Present:	John Richards	Executive Director - Children's Services, Chair
	Councillor Stephen Goldspink	Cabinet Member for Education and Children's Services
	Tim Bryson	Cambridgeshire and Peterborough NHS Foundation Trust
	Andy Hebb	Cambridgeshire Constabulary
	Maheeb Ladha	Peterborough Racial Equality Council
	Denise Bangay	Learning and Skills Council
	Gilmour McLaren	Governor Reference Group
	Lynn Hogarth	Young Lives
	Elizabeth Ingram	Voluntary Sector Forum
	Andy Liggins	NHS Peterborough
	Michael Harding	National Probation Service
	Robert Ferris	Peterborough Community Services
Advisors:	Elaine Fulton	Children's Services
	Alex Daynes	Democratic Services
	Susie Hall	Greater Peterborough Partnership
	Allison Sunley	Children's Services
	Marcus Richardson	Children's Services
	Stephen Sutherland	Children's Services

1. Introductions and Apologies

Apologies were received from Angela Bailey, Margaret Lowe, Phil Pike, Richard Astle and Eric Winstone.

2. Minutes of Last Meeting and Matters Arising

Minutes

The minutes of the meeting held on 4 March 2009 were approved as an accurate record with the following comments: Tim Bryson represents the Cambridgeshire and Peterborough NHS Foundation Trust, Angela Bailey represents NHS Peterborough.

Feedback from Away Day

The Board agreed to engage in the Commissioning Support Programme. Members agreed to hold a further away day in June/July to build on relationships and understanding within the Trust with a focus on improving outcomes for children and young people.

The Board recommended that discussions about outcomes and delivery should begin to be incorporated into meetings along with procedural arrangements for the Board.

Strategic Joint Commissioning Framework document

The Board was advised that the document would be finalised and ready for circulation at the end of this week.

Children and Young People Plan

Members received a review document updating them on the progress of the CYPP. The Board was asked if they were happy to add their signatures to the document at the design stage to demonstrate shared ownership of it.

Comprehensive Area Assessment

The Board received a briefing document on the CAA. The Board was advised that guidance from OFSTED had been deferred until May 2009. The CAA performance reports will be reviewed every three months until publication of the outcome letter in November 2009. The document would incorporate a red/green flag system to indicate areas of exceptional and poor performance. Members were advised that Safeguarding inspections would be scheduled on a 3 yearly basis and would not begin until May 2009.

Members requested the document be available electronically.

The Chairman recommended that visits to service and delivery areas were arranged for Board members to better question and challenge performance and prepare for the CAA.

Aiming High

Members were advised the Readiness to Deliver document had been sent to the DCSF and permission to begin drawing down monies totalling £370k had been given.

3. Partnership Group contracts and work plans: (EF/SS)

Members received a presentation outlining the work of other GPP partnerships and how the CTPB could interact with them and other agencies in Peterborough.

The Board agreed to receive information on what actions were being taken and what outcome was expected to contribute to the targets of the Board.

Members were advised that a website for the Children's Trust was being developed though the Council website and consultation documents could be added to it.

4. Performance Report

Members received a presentation highlighting the performance indicators relevant to the delivery areas linked with the work of the Board. Members were advised that the indicators could be linked to show which partnership was responsible for each indicator.

Members discussed the performance dashboard for CTPB and the ratings system to score performance for each indicator including black and grey ratings. Members requested quarterly performance reports be available to see as well as annual figures.

The Board was advised that the dashboard could be sent electronically to them every month. Andy Liggins would meet with Tina Hornsby to ensure that NHS Peterborough was engaged with this process too.

5. Development of 14 - 19 provision (AS)

The Board received a presentation on a system wide reform for 14-19 year olds including the introduction of a diploma qualification in Peterborough. Members received information on the drivers leading the work and updates on operational and strategic developments so far. Members were advised that challenges existed around Information Advice and Guidance (IAG) work and also on funding for post-16 education.

The Board was advised that education providers within the city were supportive of the reform and would play an essential role in its delivery.

6. Any Other Business

Members were advised that the issue of the Equality Impact Assessment would be brought to the Board at a later date.

7. Circulated for information only:

The Aiming High Readiness document and the Briefing on the Lord Laming report would be circulated to Board members.

8. Date of Next Meeting

The next meeting would be held on Wednesday 20 May.

The meeting closed at 11.55 am