



## **GPP Executive Meeting**

**1<sup>st</sup> April 2009**

### **PCAE**

<b>Present:</b>	Gillian Beasley	Chair, Chief Executive, PCC
	Mick Leggett	Vice Chair
	Richard Astle	GPP Director
	Colleen Gostick	Managing Partner, Buckles Solicitors & Chair of GPP Board
	Angela Bailey	Chief Executive, NHS Peterborough
	Chris Strickland	Acting Chief Fire Officer, Cambs Fire & Rescue
	Andy Hebb	Chief Superintendent Cambridgeshire Police
	Steve Compton	Lead Director, Substantial & truly sustainable growth
	Councillor Peach	Elected member
	Councillor Holdich	Elected member
	Susie Hall	GPP Manager
	Louise Harrison	GPP, Co-ordinator

#### **In attendance:**

Trevor Gibson	Director of Environment Capital, Opportunity Peterborough
John Harrison	Finance Director, PCC
Christina Wells	Programme Director, Performance and Improvement, PCC

#### **1. Apologies & Minutes of last meeting:**

Apologies were received from: Nik Patten, Lindsey Burrows-McGill

Minutes from the previous meeting were agreed to be accurate.

**RA & Paul Phillipson** to meet to re-address and re-invigorate the Culture Partnerships.

#### **2. Terms of reference and membership:**

The terms of reference for the Board and Executive were agreed. The GPP Team will now develop a short leaflet outlining the roles and responsibilities of all members of the GPP family of partnerships.

It was agreed that the Probation Service and Police Authority would become members of the GPP Board.

#### **3. Comprehensive Area Assessment:**

Christina Wells gave a presentation on the work on the Comprehensive Area Assessment which was noted. The Executive agreed that it would seek reassurance from the partnerships that improvement plans were in place in all areas that might potentially have red flags in the CAA and also to pay particular attention and give support to those indicators and outcomes that might be green flags.

Nigel Smith, Comprehensive Area Assessment Lead from the Audit Commission will attend some of the partnership meetings that need to be addressed.

#### **4. Performance Issues:**

The Executive reviewed the latest performance reports for February and **RA** is to invite the Chair of the Children's Trust, John Richards to attend the next meeting on 13<sup>th</sup> May to report on the work of the trust and progress towards the relevant LAA indicators.

**RA & CW** to communicate to all Outcome Lead Officers regarding the missing data in the Performance Reports. It was discussed if the Lead Directors need to be invited to attend the Executive meetings.

The proposals for a new performance management cycle were agreed. This involves:

- Monthly reporting of indicators – the Executive has asked to be notified where monthly reports are not provided.
- Quarterly reporting at outcome level by OLO's to the relevant partnership board.
- Quarterly reporting at priority level to the Executive.
- A quarterly report from the chair of the Executive to the GPP Board.

The Performance Development Group will work to implement and communicate this new routine.

#### **5. Impact of the Economic Downturn:**

RA led on a presentation providing the background of the audit commissioning report from December 2008 on the economy downturn in Greater Peterborough Economic.

RA, ML & Adrian Chapman are developing a Volunteer Scheme taking forward the Community Strategy. A more detailed report will be received for the next meeting in May on the work that is being carried out to address this in a positive manner.

**CW** to look at what 'good practice' other areas are carrying out within the current climate and economic downturn.

#### **6. Value for Money:**

John Harrison gave a presentation and the Executive endorsed proposals for the Value for Money work-stream. A report will be available for the meeting in July.

#### **7. Climate Change Strategy:**

Trevor Gibson provided a handout with the proposed scope and structure of the GPP climate change strategy which was agreed by the Executive.

It was suggested that this should be a topic for a future meeting of the Board.

#### **8. GPP Secretariat – budgets 2009/10 (for information):**

The paperwork in relation to the GPP Budgets was made available to the Executive which shows all working to budget. No further questions were asked.

#### **9. A.O.B:**

##### **Additional Funding to Manage the Transitional Impacts of Migration:**

A document was tabled with a background to funding to manage the transitional impacts of migration.

The East of England Region has been allocated £3.5 m over the next two years (2009-2011) as part of the Migration Impact Fund. The fund has been set up to help address transitional funding impacts on local public services due to migration. Police, City Council and Primary Care Trusts are eligible to benefit from this fund.

Government Office will work with LSP's to identify migration related resources pressures and consider applications. Deadline for applications is 1 May 2009. Final decision is expected to be available by 15 June 2009.

**Branding:**

It was agreed to discuss the issue of branding and how to use organisational logos at the May meeting.

**Partnership Meeting Cycle:**

An annual partnership meeting cycle was agreed by the Executive. This will allow for the following:

- The production of quarterly reports within two weeks of the end of the quarter.
- Partnership meetings within the last two weeks of the month after the quarter end.
- An Executive meeting within the first two weeks of the second month after the quarter end.
- A GPP Board meeting within the last two weeks of the second month after the quarter end.

All partnerships will be asked to review their meeting schedule to ensure they align with this calendar, with new dates if necessary being phased in from Autumn 2009, with a view to having the cycle fully in place by January 2010.

**Cycle Event:**

Volunteers are required for the cycle race that is taking place in Peterborough city centre on 4<sup>th</sup> June. Please contact Trevor Gibson on: [Trevor.Gibson@opportunitypeterborough.co.uk](mailto:Trevor.Gibson@opportunitypeterborough.co.uk) for further details.

**Date of Next Meetings:**

It was agreed that the Executive would meet again on the existing dates of 13<sup>th</sup> May, 8<sup>th</sup> July and 8<sup>th</sup> September and would then review whether it should meet quarterly.

13<sup>th</sup> May @ PCAE between 2-4pm

8<sup>th</sup> July @ ASBAH between 2-4pm

8<sup>th</sup> September @ ASBAH between 2 & 4pm

Meeting closed at 12 noon

**SUMMARY OF ACTIONS: 1st April 2009**

RESPONSIBLE	ACTIONS	DUE DATE
RA & PP	To meet and re-address and re-invigorate the Culture Partnership.	13 <sup>th</sup> May '09
RA and colleagues	Develop a short leaflet outlining the roles and responsibilities of all members of the GPP family of partnerships.	13 <sup>th</sup> May '09
RA	Invite John Richards, chair of Children's Trust, to the next meeting to update on the trust and progress towards the relevant LAA indicators.	20 <sup>th</sup> April '09
RA/CW	To communicate to all Outcome Lead Officers regarding the missing data in the Performance Reports.	13 <sup>th</sup> May '09
RA	Provide a more detailed report on the Impact of the Economic Downturn.	13 <sup>th</sup> May '09
CW	Look at what 'good practice' other areas are carrying out within the current climate of the economic downturn.	13 <sup>th</sup> May '09