



## Neighbourhood Investment Strategic Partnership

### Minutes of the meeting held 13<sup>th</sup> May 2008

<b>Present</b>	John Holdich	Cabinet Member
	Malcolm Burch	Assistant Chief Executive, PCC
	Angela Bailey	Chief Executive, PCT
	Dominic Human	Cambridgeshire Police
	Robert Smith	Neighbourhood Investment Area Co-ordinator, PCC
	Alan Lilley	Neighbourhood Investment Manager, PCC
	Louise Harrison	GPP Co-ordinator
	Martin Whelan	Partnership and Parish Support Officer

#### 1. Apologies

Apologies were received from Ian Glew, Marie Flanagan, Adrian Chapman, John Cunningham, Mick Leggett.

#### 2. Minutes of the previous meeting

The minutes of the previous meeting were agreed as a true and accurate record.

#### 3. Operational Report

Alan Lilley summarised the Operational Report highlighting;

- Increased engagement from Parish Councils/Community Groups in Community Planning.
- A meeting on 21<sup>st</sup> May to discuss the status of Parish Plans within the wider LDF. Clarification was sought on the purpose of the meeting planned for 21<sup>st</sup> May. Members were reassured on the purpose of the meeting of the meeting, and that the relevant departments were involved.
- John Mansfield School – Update deferred to later in the agenda.
- Community Contact Centres – Members noted that it had been agreed to fund the centres for a limited period of time through IIC funding. It was agreed that the timeline for the project should be clear. The Partnership was assured that the project was designed so that the Centres became self sustaining. Alan Lilley to liaise with Sylvia King regarding the using IIC contract to performance management the funding.
- Staffing – Members were advised that two suitable candidates had been identified for the Environment Enforcement role. The Partnership was informed that funding had been identified to fund interim Community Development and Planning Officers, prior to making permanent appointments. Alan Lilley to check with Malcolm Burch re the advertisement for the permanent posts. Members were further advised that David Ball had been appointed as the Interim Community Living and Neighbourhood Investment Manager with effect from 2 May.
- Street Leaders Scheme – The key points of the report were outlined to the members. Members were advised that further work needed to be undertaken prior to a wider roll out across the City.

Angela Bailey sought clarification on the Biss Fizz item. Alan Lilley confirmed that the scheme was designed to support people trying to set up small businesses. Concerns were expressed about the apparent duplication of groups, being funded to undertake this work. Alan Lilley to make enquiries and confirm arrangements.

#### **4. Structural Update**

The Board was advised that two Neighbourhood Enforcement Officers had been appointed.

Alan Lilley explained the rationale for delaying the global roll out of the scheme. Members were advised that the delay was to allow a full assessment of the impact on the key services to be undertaken.

Clarification was sought on whether there is a formal governance group managing the project. Alan Lilley confirmed that whilst there was no formal group, that there was significant ongoing contact with the relevant organisations and department. Members were assured that reporting mechanisms were being development.

The Police representative explained that whilst calls for service had not increased significant, the process was now developing significant information streams. Members welcomed the possibility of linking the development to Customer Service Relationship system.

Members were advised that funding had been obtained through the Supporting People programme for the Development Officer posts. Cllr Holdich expressed concern about the use of funding of this nature for projects without time limited. Members were assured that the project was time limited.

#### **5. IIC**

Rob Smith gave a presentation outlining the project.

Members sought clarification on the issues and potential solutions within the project area. The Board was advised that the issues were complex and required detailed partnership working to resolve.

Members questioned whether strategic opportunities had been missed, and emphasised the importance of developing a planning brief for the area. The Health issues, and the difficulties of delivering services within the Central Ward area were highlighted.

The Board agreed that it was important for there to be positive action.

Meeting closed at 3.30

**Date of Next Meeting: 10<sup>th</sup> September 2008, between 10am & 12noon at Council Chamber**