



MEETING OF THE OUTCOME LEAD OFFICERS

8 December 2009

ASBAH Offices, Park Road, Peterborough

MINUTES

Present: Richard Astle, Chair
 Claire Higgins, Cross Keys
 Mel Collins, PCC
 Sue Churchill, LSC
 Jo Proud, PCC
 Anne Keogh, PCC
 Stephen Welby, Cambs Police
 Neil Greenfield, NHS PCT
 Teresa Wood, PCC
 Stephen Sutherland, PCC
 Anthony Davis, Future Job Funds
 Adrian Chapman, PCC
 Jaz Sergeant, Opportunity Peterborough
 Darren Sharpe, PCC
 Elaine Matthews, Go East
 David Denson, PCC
 Mick Robb, PCC
 Steve Bowyer, Opportunity Peterborough
 Nick Goodman, GPP
 Karen Moody, PCC
 Naomi Jones, PVCS
 Jawaid Khan
 Maureen Jobson, Minute taker GPP

1	WELCOME AND APOLOGIES FOR ABSENCE
	The Chair welcomed those present. Apologies for absence were received from: Charlotte Palmer, Sarah Fletcher, Christine Graham, Sue Mitchell, Christine Bellairs, Darren Sharpe, Rowena Sampson, Philip Harker, Jon Lewis, Gareth Jones
2	MATTERS ARISING
	The Chair reminded the meeting that the final year of the LAA was coming up and indicators show that we should be in a better position than we were at the end of year one, which is positive, particularly in light of the economic climate. Areas of concern were Health which is red with very few green indicators and crime, although there had been significant improvement in many areas of crime. The group was told that it needed to have plans in place by January/February to prepare and move forward into the final year. It was important to have a clear guidance as to what the function of the group was and how to take things forward.
3	PERFORMANCE REPORT
	It was acknowledged that there is frustration of the reporting process. The key point to reporting was to collect relevant data so key decisions could be made. Some areas worked effectively and the timings of the GPP Board and partnerships had been looked at to fit in better with reporting. The need to map out the reporting requirements was recognised as to the time process

	<p>and where the information goes but it was accepted that some hold large amount of indicators therefore reporting can be difficult.</p> <p>Issues highlighted:</p> <ul style="list-style-type: none"> - Key driver indicators - Dialogue between OLO and priority director - Consistency between Priority directors and co-ordination in priority - Tier 3 should go through OLO not straight to Performance and Hub - P.D. should QA pack and commentary - Align LAA to wider national indicator set - Shouldn't be time consuming - OLO involvement in working groups <p>There is often the need to report data to a variety of places, information should be the same and therefore information can be cut and pasted in to different reports.</p> <p>It was suggested consistency across the board was dependent on competence and confidence of individuals.</p> <p>David Denson gave an example of how the pre runner of the Solutions Centre was unhelpful and discouraged openness. The Solution Centre has encouraged individuals to be open and honest about difficulties experienced in reaching targets and is more supportive to individuals giving a more supportive partnership working. Mel Collins would like to represent the OLO at the Solution Centre.</p> <p>Action: Mel Collins to represent Outcome Lead Officers at Solution Centre</p>
5	LSP Review
	<p>CAA has recognised that Peterborough works well in partnerships, how organisations work and share. This said there is a case for change. Work needs to be done to make partnerships more effective with accountability in order to build on what we have. A new framework is being suggested with a new Exec acting as Place Board (see attached presentations). Purse holders need to be part of the Boards and small teams need to be brought together to think what the total spend would be and what issues are and whether the money is being spent on those issues. Services need to be brought together to work together to create solutions. Richard Astle and Christine Wells' team need to make sure everything glues together. Recognition that this must be team and partnership working and it does not rely on just one person.</p> <p>It was recognised that there is a need to retain outcome level focus and cross-cutting agenda. OLO need a stronger mandate to allow more impact and relations between OLO, partnerships and consultation teams need to be more involved.</p> <p>The letter from John Bridge (attached) was discussed and the following points made:</p> <ul style="list-style-type: none"> - embed paragraph 2 of the letter - Learn from paragraph 4 – need mandate to lead. - Manage ambiguity - Mel Collins and Teresa Wood's example of working together should be seen as good partnership working. - Capture impact - OLO's felt like end of chain however they can be the agents of change. - Reporting and decision making process needs to be clearer building in accountability - OLO's have filled void at senior level - Co-ordination, co-operation, decision making and holding to account needs to be clarified - OLO link with partnerships
6	LAA Review
	<p>It was suggested that Whitehall will stand back at end of year two. The focus will be on delivery and looking at performance related reports.</p> <p>CAA report published on Wednesday informed of delivery plans for next year these will feed into performance indicators. Individual reports will not be required by Whitehall.</p> <p>The group was told we need to pick up on good practice in other areas.</p> <p>By now we should have a good idea of Red, Amber and Green indicators and be able to recognise barriers for delivery.</p> <p>It was felt that highlighting the impact work has achieved in specific areas and examples of good practice is often forgotten. The Solution Centre has been high profile but there is a need to show other areas which have had impact.</p>

	Complete review/refresh targets will be completed by 12 March 2010, Local Authority adoption of refreshed LAA by 12 March 2010, final LAAs to CLG with regional summary by 17 March. Ministerial approval by 31 March 2010.
7	Future Jobs Fund
	<p>Anthony Davis gave a brief update on FJF and reported the first 6 people have signed contracts for positions advertised and some will be starting before Christmas. 82 jobs have been advertised and to day 70 applicants have been received.</p> <p>A concession has been given in that people can apply for jobs if they will have been unemployed for six months by the proposed start date of the job. Phase 2 money will be available until March 2010 and two thirds of the jobs are wanting to extend the contracts to a further six months.</p> <p>The value of this project should be demonstrated and shown how it has impacted on outcomes.</p> <p>ACTION: To be brought back to next meeting</p>
8	GPP Update
	<p>Comprehensive Area assessment showed a positive report on the whole. Recycling had achieved green flag. Crime is red flagged however the trajectory is looking good. It should be noted that serious acquisitive crime is green which emphasises the need to have positive narrative in areas that are not green flagged. We need to be aiming at having no red flags next year. Areas highlighted for attention other than crime are: Education achievement; Adult Skills; health – particularly alcohol; Poverty; Homelessness and these areas will be scrutinised next year.</p> <p>Mel Collins wanted the group to know that although educational achievement is in this group there have been significant improvements in achievements throughout the key stages apart from Key stage 2.</p> <p>There had been praise for work achieved in the following areas: Cohesion; Sustainable transport; Anti-social behaviour; Youth offending; PVE; Housing; Response to downturn; Environment.</p>
9	Involving the Voluntary and Community sector
	<p>It was reported to the meeting the Voluntary and Community Sector has transformed over the past 12 months with Peterborough scoring above average in the 2008 N17 Survey. There has been over £2,000,000 given to the voluntary sector in Peterborough this year and it was stressed that there needs to be even more partnership working, Richard Astle felt that we are not making enough of opportunities and don't harness the good will in the voluntary sector. The sport project spearheaded by DIAL was a good example of how activities within the voluntary sector can have a huge impact to outcomes. We must recognise the work going on in the voluntary sector and get over the mindset of not approaching such groups to achieve joined up working. There is over 600 groups in the city and partnerships should use them more often to help find solutions.</p> <p>ACTION: Bring to next meeting ideas/suggestions on how to find solutions as well as what challenges we may be faced with.</p>
10	ANY OTHER BUSINESS
	There was no other business brought to the meeting. Richard Astle thanked everyone for all their hard work and said that there will be even greater challenges next year but these can be overcome with help from each other.
11	DATES OF FUTURE MEETINGS
	19 January 2010 12.30 – 3.30 ASBAH Offices, Park Road, Peterborough 9 March 2010 2.00 – 4.00 ASBAH Offices, Park Road, Peterborough

Summary of agreed actions		
RESPONSIBLE	ACTION	DEADLINE
Mel Collins	To represent Outcome Lead Officers at Solution Centre	
Anthony Davis	Update on Future Jobs Fund	19 Jan 10
ALL	Bring to next meeting ideas/suggestions on how to find solutions as well as what challenges we may be faced with.	(19 Jan 10)