



MEETING OF THE OUTCOME LEAD OFFICERS

9th March 2010

ASBAH Offices, Park Road, Peterborough

MINUTES

Present: Richard Astle, Chair
 Claire Higgins, Cross Keys
 Steve Welby, Chief Inspector Cambs Police
 David Denson, Head of Operations, PCC
 Charlotte Palmer, Environment and Community Partnership, PCC
 Christine Bellairs, Area Manager, Children and Family Services, PCC
 Adrian Chapman, Community Living and Neighbourhood Investment Manager, PCC
 Jo Proud, Strategic Improvement Manager, PCC
 Jaz Sargeant, Acting Director of Operations, Opportunity Peterborough
 Ben Cottis, Opportunity Peterborough
 Karen Moody, Adult and Learning Skills Manager, PCC
 Darren Sharpe, Team Leader, Natural Environment, PCC
 Nick Goodman, Acting Partnership Manager, GPP
 Naomi Jones, Involvement Officer, PCVS
 Louise Harrison, GPP Co-ordinator

1	Welcome & Apologies for Absence
	<p>The Chair welcomed those present.</p> <p>Apologies for absence were received from: Kevin Tighe, Bryan Tyler, Steve Bowyer, Sarah Fletcher, Annette Joyce, Anne Keogh, Teresa Wood, Mel Collins & Neil Greenfield.</p> <p>Minutes from the previous meeting on 19th January 2010, was agreed as true record.</p>
2	Update from GPP Executive & LSP Review – including strengthening links to the partnerships
	<p>A new style of the Performance Reports has been put into place, telling the story of the performance in a more efficient way, which will be circulated on a quarterly basis. The report is currently with the priority directors for approval of content.</p> <p>Over the past 3 quarter's, the performance has not changed significantly. The areas that are at risk include:</p> <ul style="list-style-type: none"> • Health Outcomes - There is significant challenge in addressing performance with current improvement solutions not realising benefits within the LAA timeframe • Growth – We are awaiting the latest performance information from Opportunity

Peterborough which has made it difficult to provide an accurate assessment of performance

- **Environment** - Waste and recycling indicators have been underperforming in the last 3 quarters, and it is highly unlikely that we will achieve end of year targets. Recent benchmarking data however indicates that we continue to perform well against national and regional averages.

Jo Proud informed the meeting that the tracker survey only produced data up until January so there is further data yet to be received. Jo also said that the Performance Dashboard can be sent to the wider audience if this is what is felt required.

LSP Review & GPP Executive:

Richard Astle provided a presentation and an update.

Worked has started on evolving the existing partnerships into outcome improvement boards in line with the proposed new operating framework.

Lead officers are working together to deliver the LAA with regular meetings being held.

Priorities have been agreed within each partnership which does involve cross cutting themes. Discussions are taking place to look into the possibility of combining and re-shape partnerships. The action plans are now being developed to drive forward.

The form and function of the GPP Board will change and an annual forum and then themed events as appropriate will replace it.

Accountability agreements are being developed and agreed, these will create the link between the GPP Executive and partnership covering:

- Clear expectations of what executive expects
- Performance
- Structures
- Membership
- Reports from Partnerships by exception at future GPP Executive to ensure communication channel working both ways.

The following slide was shown concluding the meeting on 16th February:

- Outline the way forward from LSP review to partners, partnerships and outcome lead officers
- Establish focus on improvement and importance of efficiency and identify the priorities for the Total place agenda
- Clarify and reinforce expectations and priorities of the GPP Executive, the partners and the partnerships
- Encourage partners and partnerships to be focussed on outcomes and indicators, improvement activity and identifying (and planning for) risk
- Agreement would be two way – not just a tick in a box but a flow of information and commitment.
- Establish reviewing structure for partnerships – including task and finish, sub and solutions clinic style groups – annual partnership review.
- Link localities with the Neighbourhood councils – suggestion to meet on an annual basis to

	<p>review Community Plans.</p> <ul style="list-style-type: none"> • Private sector needs to be more engaged in joint work. <p>A further meeting is to take place in early April to carry on discussions on the identified priorities and the improvement agenda.</p>
3	External Funding – Working with the Central Funding Unit
	<p>Robbie O’Driscoll from the Central Funding Unit, PCC, outlined the role of the team which was set up approx 6 months ago with the aim to understand where the funding gaps are in the city, help to maximise our funding potential and to ensure that duplicity of bids is minimised in the city.</p> <p>Engagement with Peterborough Stakeholders has been established ie EEDA, ERA & East of England Brussels office.</p> <p>The team facilitate information sharing, providing text and information for drafting bids, providing some bid writing expertise and resource developing a web based portal for bringing external funding into the city. Robbie can be contacted on Robbie.O’Driscoll@peterborough.gov.uk</p>
4	LAA Action Planning – 2010-11
	<p>Nick Goodman led on the above topic with the following comments noted:</p> <ul style="list-style-type: none"> • Action planning is to ensure and drive focus on outcomes and improvements • By signing the action plans off, partnerships would identify any gaps and ensure that all activity was being captured • Are we sure that we are capturing all activities and cross cutting action plans? • Is there enough activity to impact on the outcomes? • What are we intending to do with the Action Plans? • To communicate with the Executive and decide the process if NI’s are red and cannot be achieved, do we continue to prioritise and receive no further funding. <p>See attached presentation.</p> <p>ACTION: Adrian Chapman and Claire Higgins agreed to support a small group which would help shape the action plans before they are submitted to full partnerships.</p> <p>The intention is that by end of June – each fishbone would have been seen and signed off by the responsible partnership.</p> <p>The next LAA: We are now in the final year of the LAA. There are pilots for the new framework with a possibility of less indicators. It is anticipated that some kind of agreement and National Indicator set will replace the LAA process, but as yet, it is not clear. It was agreed at the next OLO meeting, to look at the Sustainable Community Strategy and see where need to refresh, with a view to then setting up a sub group.</p>
5	Any other business
	<ul style="list-style-type: none"> • Suggestions for the next agenda were as follows: <ul style="list-style-type: none"> ○ Central Ward Pilot Place ○ LAA Fishbone Review Group

	<ul style="list-style-type: none"> ○ Royal Society for Arts project ○ Future arrangements to replace Learning Skills Council ○ Bring the Outcomes to the table – looking at any obstacles that may have come across and look at where help may be required ○ Business Engagement – working with OP and learning from the business engagement framework suggested by Karen Moody. ○ Schools agenda – look at how driving wider agenda for the city. ● Christine Bellairs informed the members that this would be her last meeting as an OLO and is returning to Children’s Services at Gladstone Connect.
6	DATES OF FUTURE MEETINGS:
	<p>17th May 10-1pm @ ASBAH Offices, Park Road, Peterborough</p> <p>13th September 2010 10-12noon, ASBAH Offices, Park Road, Peterborough</p> <p>24th November 2010 10-12noon, ASBAH Offices, Park Road, Peterborough</p> <p>23rd February 2011 2-4pm, ASBAH Offices, Park Road, Peterborough</p>

Meeting closed at 4pm

Summary of agreed actions		
OUTCOME LEAD OFFICERS GROUP		
REPOSIBLE	ACTION	DEADLINE
AC & CH	Agreed to support a small group which would help shape the action plans before they are submitted to full partnerships.	End April '10