



MEETING OF THE OUTCOME LEAD OFFICERS

19 January 2010

ASBAH Offices, Park Road, Peterborough

MINUTES

Present: Richard Astle, Chair
 Claire Higgins, Cross Keys
 Steve Welby, Chief Inspector Cambs Police
 Lindsey Burrows-Howe, Chief Executive, Bridgegate
 Mick Robb, PCC
 David Denson, Head of Operations, PCC
 Teresa Wood, Group Manager, Accessibility and Travel, PCC
 Charlotte Palmer, Environment and Community Partnership, PCC
 Jawaid Khan, Cohesion Manager, GPP
 Anne Keogh, PCC
 Christine Bellairs, Area Manager, Children and Family Services, PCC
 Karen Moody, Adult and Learning Skills Manager, PCC
 Darren Sharpe, Team Leader, Natural Environment, PCC
 Nick Goodman, Acting Partnership Manager, GPP
 Sarah Fletcher, Asst General Secretary, PCVS
 Maureen Jobson, Minute taker GPP

1	WELCOME AND APOLOGIES FOR ABSENCE
	The Chair welcomed those present. Apologies for absence were received from: Kevin Tighe, Jonathan Lewis, Sue Mitchell, Jo Proud, Christine Graham, Adrian Chapman, Mel Collins, Gareth Jones, Bryan Tyler, Neil Greenfield, Sue Churchill, Naomi Jones
2	MATTERS ARISING
	Future Jobs Fund. Anthony Davis finished the bid for phase 2 which includes 250 jobs. A lot of interest has been registered from new organisations however the process has not been easy. From the original bid there has only been two people placed but Richard Astle was told by the team they are confident the numbers will increase. There have been problems placing people because of the delay of CRB checks. Lindsey Burrows-Howe told the meeting she was impressed with the enthusiasm of the team. It has been disappointing that there is a high number of people not attending the interviews. Nick Goodman said it should be remembered many of these people had never had an interview and some had not received enough information about the job they were applying for. RA urged anyone who had not already applied to do so now as the bid was about to be submitted.
3	From end of chain to agents of change
	RA asked what actions were needed to develop the OLO role, giving more clarity, reducing ambiguity and making the role stronger. David Denson said that there is an expectation that if it is in the LAA it will happen. The pressure groups tend to push their own specific agenda. He felt it important that the LAA link into service plans and budget processes.

	<p>It was felt that it is easier now than at the beginning. There needs to be acceptance of hard targets which might not be met but that we need to keep moving those areas forward. There is more working together than in the past, particularly around fly tipping. The LAA is more user friendly.</p> <p>Claire Higgins felt there was an overarching feeling of frustration with the role and the LAA. . There is a real opportunity to work collectively to deliver LAA in wider sense. CH felt the reporting is working much better but there is no feedback. The potential now is with the new agenda in One Place this will gel the structure.</p> <p>The meeting was told that some OLO's have a real sense of what their role is about but others do it because they have been given it without any real direction what the job was about.</p> <p>Jawaid Khan felt there was a need to go further when reporting to the Board on outcomes and it was recognised there was a need for more discussion on other areas and what is being achieved which has an effect on Cohesion.</p> <p>RA told the group its purpose is to self support, bringing issues to the table however he highlighted that there is rarely any agenda items put forward from members of the group. RA explained that the members of this group were the catalyst and facilitators. The letter sent out by John Bridge at the last meeting was felt to explain the role well.</p> <p style="text-align: center;">ACTION: GPP to resend John Bridge's original letter to all OLO's</p> <p>RA explained that reporting goes to partnerships who feed into the Executive however it is only the things that are not being achieved which go to Executive.</p> <p>It was generally agreed networking and sharing experiences is useful and joined up approaches are essential particularly where budgets are concerned.</p> <p>The group was set an exercise to identify the actions of what we needed to do. (Summary attached). (Nick to provide)</p> <p>RA felt reassured that everyone is keen to continue with the group to take the strategy forward but there was a need to find ways of increasing information sharing and to recognise commonalities.</p> <p>The meeting was told each outcome needs to be owned by partnerships so OLO's have a duty to feed into the partnership. The question was asked how we can sort this out.</p> <p style="text-align: center;">ACTION: GPP to work with partnership leads and OLO's to ensure the interface between partnerships and OLO's is strong</p>
5	LAA 2010-11 The final year
	<p>The meeting was told that within the media briefing there were clues as to what the inspectors will pick up next year in the CAARA gave brief explanation as to what the CAA's role is.</p> <p>The main challenges faced by Peterborough are in the following areas:</p> <ul style="list-style-type: none"> • Educational achievement • Health • Adult Skills <p>Although Peterborough has good early year results, and it continues to improve in other areas, it is not as good as similar areas.</p> <p>It is improving in areas of Health, where Peterborough is not performing is reducing alcohol related harm and reducing smoking.</p> <p>Adults skills are developing and it is hoped that this will improve skills and qualifications which will help to develop businesses as well as attract new business to the area.</p> <p>Crime is the main challenge highlighted in the Strong and Supportive Communities area. The work police and partners are doing shows some results with levels of crime, theft, robbery and burglary beginning to fall.</p> <p>The Executive will be asked in February to outline the key priorities to enable Peterborough to achieve its agenda. We must ask ourselves how to focus our work to achieve these targets.</p>
6	LAA Action planning 2010-11
	<p>Our focus should be to continue to improve in areas that are already doing well and focus further on:</p> <ul style="list-style-type: none"> • Getting crimes rates down • Improved educational outcomes • Reducing alcohol related crime

	<ul style="list-style-type: none"> • Tackling health inequalities • Continued improvements in adult skills • Homelessness • Poverty <p>We should refer to the fishbone process and reflect on what, as a group, we need to do and what our action plan needs to look like. We also need to recognise that if an indicator is going to be red (and this can't be rectified) then we acknowledge it and concentrate our efforts elsewhere.</p> <p>It was noted that there is a lot of work to be done on the presumption that resources would still be there in light of the cost cutting happening within the council. Indications of where these cuts will be are not likely to be common knowledge until February. RA told the meeting that the Fishbone charts can show what is intended and the areas that will not be achievable can be shaded. We must start with what is realistically deliverable. When there is a clearer picture of what funding is available then areas that we can no longer deliver because of the cuts can be shaded red.</p> <p>It was suggested that support from PCC central funding be sought.</p> <p>Activity on the last action plan should be studied for commonalities and perhaps we can pick up crosscutting themes and keep running them through.</p> <p>Areas such as:</p> <ul style="list-style-type: none"> • Marketing • Working with Businesses • School engagement • Community engagement <p>Other points that should be considered and decided upon is:</p> <ul style="list-style-type: none"> • How far do we need to go with our action planning to achieve in 2010/11? • How far can we go given timeframes and workloads? • How can we have confidence in our action plans? <p>It has become evident that some outcomes have been set unachievable targets. This needs to be flagged in CAA and partnerships need to be telling the Executive.</p> <p>It was suggested that someone from the PCC be invited to the next meeting to discuss the central funding.</p> <p style="text-align: center;">ACTION: Invite the PCC Central Funding Unit to the next meeting</p> <p style="text-align: center;">ACTION: GPP to circulate template fishbone and suggested outline of what action plans should include</p> <p style="text-align: center;">ACTION: Outcome Lead Officers to complete fishbones by the next meeting, with relevant colour coding for "secured", "possible", "under threat", "no chance" and "maybe external" funding</p>
7	Any other business
	None raised
8	DATES OF FUTURE MEETINGS
	19 January 2010 12.30 – 3.30 ASBAH Offices, Park Road, Peterborough 9 March 2010 2.00 – 4.00 ASBAH Offices, Park Road, Peterborough

Summary of agreed actions		
REPOSIBLE	ACTION	DEADLINE
Maureen Jobson	Send copy of John Bridge's letter to members of OLO	
GPP and OLO	GPP to work with partnership leads and OLO's to ensure the interface between partnerships and OLO's is strong	
Nick Goodman	ACTION: GPP to work with partnership leads and OLO's to ensure the interface between partnerships and OLO's is strong	
Nick Goodman	Invite PCC representative from the Central Funding dept	