



## Greater Peterborough Partnership CSR Programme

### Programme Officer Role

- **Salary and working terms negotiable**
- **6-8 month contract**
- **Early January 2012 start**
- **Peterborough CBD location**

Have a passion for CSR work? Looking for a challenging and rewarding role?

The Greater Peterborough Partnership is looking for the right person to fill the role of Programme Officer to run Peterborough's first coordinated CSR Programme. The CSR Programme has gained funding from some of Peterborough's most influential private enterprises and has a number of voluntarily and community organisations projects ready to go.

Ideally we are looking for someone with:

- Background in Communications, PR or Marketing
- Experience in web and social media editing
- Have a keen sense for business development
- Event management experience
- Motivation and a 'self starter' attitude
- Experience in negotiating
- Willingness to perform admin duties alongside CSR tasks

Roles and Responsibilities associated with the role include:

- Coordinating and executing CSR Forum projects and events including the CSR Programme Launch
- Building media relationships and gain media coverage
- Building business networks and relationships with Peterborough's private and public sector
- Creating a 'public face' for the CSR Programme through creation of web and social media copy

Interested? Send your CV to Meredith Young at: [Meredith@gpp-peterborough.org.uk](mailto:Meredith@gpp-peterborough.org.uk)

