



## MEETING OF THE VOLUNTARY COMMUNITY SECTOR

18<sup>th</sup> November 2009 at 14:00

Bridgegate, 41 Broadway

### MINUTES

**Present:**

Lindsey Burrows-Howe, Chair  
Richard Astle, Director, GPP  
Naomi Jones, Involvement Officer, PCVS & GPP  
Byran Tyler, Disability Forum Manager, DIAL  
David Parker-Radford, Young Lives  
Graeme Clark, Greater Dogsthorpe Partnership Director  
Jean Hunt, Senior Citizens Forum  
Christopher Harper, Chair, South Team East Neighbourhood Panel  
Mahebab Ladha, Director, Peterborough Racial Equality Council  
B U Shaik, Chair of Senior Citizens Association  
Ed Murphy, Gladstone Connect  
David Copeland, Peterborough Mediation  
The Rev'd Dr Hilary Geisow, Priest in Charge  
Major Adrian Maddern, The Salvation Army  
Sharon Keogh, The Salvation Army  
Dr Ihsam Ullah  
Moe-Nathu Darc  
Collins Usada, Zimbabwe, Peterborough  
Louise Harrison, GPP Co-ordinator

**Absent:**

Adrian Chapman  
Brian Gascoyne  
David Hedges  
John Cunningham, PCVS  
Helen Mitchell-Stynes  
Jane Darlington  
John Place, Go-East  
Denise Radley  
Ted Fawcett

### **1. Welcome & Apologies for Absence:**

The Chair welcomed those present and introductions were given.

Apologies for absence were received from Sarah Fletcher, Malcolm Turner, Alan Lord & Sandie Burns.

### **2. Minutes of the Previous Meeting held on 15<sup>th</sup> July 2009:**

The minutes were circulated with the following amendments required:

6. VCS Strategy Group should be recorded to say – “attendance at meetings” rather than “attendance of meetings”

The minutes were agreed.

### **3. Matters Arising:**

#### **3.a** A further update was supplied by Richard Astle on the Future Job Fund:

- Peterborough has been successful in the bid to create 167 new jobs under the Future Jobs Fund.
- The jobs are for young people between 18-25 and those living in unemployment hotspots. The jobs are for 6 months, with a 27 hour week on a minimum wage.
- A programme team is working with partners, drafting job descriptions and working with Job Centre Plus.
- The Salvation Army expressed their interest and wish to be involved – Richard Astle to follow up.

#### **3.b** It was requested that a glossary of acronyms used by the GPP should be circulated to VCS Members .

### **4. Voluntary Sector Update – work to date:**

Richard Astle explained that the purpose of the meeting was to decide how to take forward the group and what it is they wish to achieve from the meetings. Further discussions took place and is recorded under Point 6.

Naomi Jones gave a presentation to the group outlining her work to date. Some of the following points were recorded:

- Informing and Involving week took place in June.
- LAA, voluntary & community drop in sessions are being held once a month at the GPP offices organised by Naomi. 3 have been held to date.
- 72 New Informed Groups are being visited. It was emphasised by Collins Usada from the Zimbabwe Peterborough Community Group, that meeting with these new groups is a very important piece of work.

### **5. LAA Performance Management Reports:**

Richard Astle informed the group that there are no up-to-date Performance Management Reports available at present. This was felt to be unacceptable by the group as the Voluntary Sector are unable to measure continuity and engagement.

**LSP Improvement Project:**

Richard Astle gave a presentation on the suggested new operating framework for GPP. This will entail some additional partnerships being put into place including four new strategic commissioning teams: providing place leadership for the SCS priorities.

**6. General Discussion:**

- A discussion took place on VCS representation on the GPP Board, GPP Executive and 8 thematic Partnerships. It was agreed that a further review is required to see if the group are happy with the level of representation from VCS on the main partnerships. It was suggested that there should be at least one representative from the VCS on each partnership. It was also agreed that there needed to be a more proactive VCS agenda, based on a good understanding of the role and purpose of the group.

It was agreed that these issues need to be addressed before the election of representatives to the GPP partnerships. Those current representatives and the chair should stay in place until then.

It was suggested and agreed that a small strategy group should meet before the next meeting on 26<sup>th</sup> January to then report on the proposed framework and answer the issues raised in this meeting.

The meeting was closed at 4.25pm

**Date of next Meeting: 26<sup>th</sup> January between 2 & 4.30pm at ASBAH, 42 Park Road, Peterborough, PE1 2UQ**

<b>Summary of agreed actions</b>		
<b>REPOSIBLE</b>	<b>ACTION</b>	<b>DEADLINE</b>
Richard Astle	Meet with The Salvation Army to become involved within Future Job Fund	Jan '10
Louise Harrison	Circulate Glossary of acronyms	Dec '09
MJ	Arrange meetings between the Strategic Group to cover areas for concern. Report back at next VCS meeting with suggested framework and answers to questions raised regarding representation.	ASAP