

**Children's Trust Partnership
Minutes of the meeting held Wednesday 11 November 2009**

Present:	John Richards	Executive Director, Children's Services (Chair)
	Wendy Coleman	Cambs Fire & Rescue Service
	Robert Ferris	Peterborough Community Services
	Jackie Grimshaw	Cambridgeshire and Peterborough NHS Partnership Trust
	Susie Hall	Greater Peterborough Partnership
	Andy Hebb	Cambridgeshire Constabulary
	Lyn Hogarth	Young Lives
	Councillor John Holdich	Cabinet Member for Education, Skills and University
	Beverley Jones	GO East
	Prity Patel	Chair of Peterborough Safeguarding Children's Board
	Gilmour McLaren	Governor Reference Group
	Chris Wilkinson	Peterborough and Stamford Hospitals NHS Foundation Trust
Advisors:	Debbie Brayshaw	Head of Service - Children's Social Care, Children's Services
	Stephen Sutherland	Head of Strategy and Planning, Children's Services
	Alex Daynes	Democratic Services
	Mark Garratt	Performance Manager, Children's Services
	Sherry Touray	Head of Commissioning, Children's Services

1. Introductions and Apologies

Apologies were received from Angela Bailey, Margaret Lowe, Bob Footer, Phil Pike and Eric Winstone.

2. Minutes of Last Meeting and Matters Arising

Minutes - The minutes of the meeting held 9 September 2009 were approved as a true and accurate record.

Young People and Cohesion – the Head of Strategy and Planning advised the Board that a mapping exercise was planned in Central Ward with a meeting to be held on 23 December.

Safer Employment Standards – The Board received the Key Safeguarding Employment Standards document and was asked to approve the content. The Board agreed to approve the document and would review it again in three months time.

3. The Protection of Children in Peterborough

The Head of Children's Social Care introduced a progress report on the Protection of Children in Peterborough. The Board was advised that there were capacity issues across service delivery areas and training on safeguarding was under way by relevant agencies, delivered through the Stay Safe partnership. Members were advised that a timeline for further actions was needed, especially for urgent issues.

Members recommended that a regular update should be delivered to the Board until the timeline and actions were finalised. A further recommendation was made to include more training and development issues within any proposed induction programme.

The Board agreed to change the order of the agenda (swap item 4 and 5)

4. Report from PSCB

Feedback from Away Day – The Chair of Peterborough Safeguarding Children's Board advised members that a Safeguarding Strategy report would be available for the next meeting of the Board and that the Excellence model had been adopted. Further to the report, the relationship between the Trust and the Safeguarding Board would be formalised.

The Board was reassured that safeguarding work was continuing while these developments were being finalised and that a stronger service would be provided. The GO East representative recommended that an incentive could be provided to schools to improve their performance regarding safeguarding work.

5. Performance Report

Performance Framework – a draft Framework was included in the papers for the meeting. The Performance Manager introduced the document to members and advised that it was the responsibility of all partners to ensure necessary performance management was carried out. The Board was advised that the Framework focused on delivery rather than commissioning of services. Members of the Board agreed for the content of and work on the Framework to continue.

Performance Dashboard – The Board received a presentation of the performance dashboard and discussed the results of the updated information including indicators that had moved to a red rating and those that had seen improvements:

- Data was available for breastfeeding, will include in next dashboard.
- Youth Offending are addressing the red rating concerning ethnic groups in the justice system.
- Actions were in place to address 17 year olds who were classed as NEET and this rating should improve in November.
- Low employment and loss of jobs in Peterborough has a knock on effect on many indicators.
- Volunteering groups could provide a gateway to employment by offering the chance for young people to gain work experience.
- A plan to further tackle obesity in Year 6 pupils was needed even though improvements were seen in Reception age children.
- Actions were in place to tackle the award of SEN statements in the recommended time.

Report from the Children's Trust Executive Group – the Peterborough Community Services representative advised the Board that the group was to re-examine its framework to provided greater focus for their work in the future.

6. Involving Children and Young People with the Children's Trust

The Head of Commissioning addressed the Board and suggested ways to improve the involvement of young people with the Trust including:

- Move the location of the meeting to include youth facility venues.
- Change the time of the meeting as children were at school when meetings were held.
- Include role plays and mock decision making for young people to be involved in.
- Have annual activities such as a sports event, music event and a question time style event.

The Board recommended that greater publicity of its work was needed as this would show the effect it could have on improving services and standards for children and young people.

Members agreed to consider an annual event in order to encourage participation and support work to increase involvement from young people in the work of the Trust.

The Board was introduced to the Young Inspectors scheme that enabled training to be provided so that young people could officially inspect the services and delivery of relevant organisations. The young inspectors would each receive £75 for each inspection and funding had already been awarded for the scheme. More information would be sent to Board members.

7. Comprehensive Are Assessment

Update on Annual Rating/Assessment - The Chairman advised the Board that a result letter from OFSTED was due for publication on 10 December which was expected to award a level 2 rating, Adequate, for Peterborough. By September 2010, this rating should improve to a level 3, Good. Meetings had been arranged with local press to discuss the letter which would be circulated to Board members when available.

Preparation for Full Inspection of Safeguarding and CIC Services – Children's Services department was preparing for an inspection at any time; focus groups were being held in various delivery areas and mock inspections were underway to provide a provisional result. The latest the inspection was expected was April 2010. The Board was advised that around 90% of information usually required for inspectors was already prepared and officers were being briefed on processes and procedures for the inspection. The expected areas for focus would be sent round to Trust members who would prepare accordingly.

8. Any Other Business

Children's Trust Logo – The chairman recommended making membership of the Trust more visible by providing lanyards or Trust badges for members to wear. This would also help to increase knowledge of the Trust with non-members. Members recommended developing a strap line to use on other promotional work or reports from the Trust. Members supported this idea and agreed that an approval process for the use of the logo and brand would be needed to ensure it was used correctly and legitimately.

Brighter Futures – Members suggested the development of a website for the Trust and was requested to consider articles that could be used for future publications. The Board recommended the following topics for articles:

- Substance misuse.
- Young Inspectors.
- Moving meeting locations.
- Profiles of Board members.
- Tips from young people and apprentices i.e. hairdressers, mechanics, computing etc.

9. Date of Next Meeting

The next meeting was confirmed as 8 December 2009 at 2pm. Members agreed to hold the meeting for 2.5 hours to cover more agenda items. The following meeting would also last for 2.5 hours.

End 4pm.